

Summary of the Annual Meeting of the Board of Trustees, Second and Third Meetings of the Board of Directors for the 2025–2026 School Year

The Annual Meeting of the Board of Trustees and the second and third meetings of the Board of Directors for the 2025–2026 school year were held on Thursday, 26 June 2025, at Makuhari International School. The results of deliberations on bills and report items are as follows.

1. Annual Meeting of the Board of Trustees (13:00 – 14:30)

Number of Attendees: 20 trustees (including 6 written votes)

Auditors: None (total number of auditors: 2)

Bill No.1 Appointment of Directors

Bill No.2 Appointment of Auditors

Bill No.3 Appointment of Trustees

Report 1) Business and Financial Reports for April 2024 – March 2025

Report 2) Results of MIS Community Survey

Report 3) Appraisal of Head of School for 2024–2025

Results of Deliberations

Bill No.1 sought opinions from the Board of Trustees regarding the appointment of directors for the upcoming term by the Board of Directors, acting as the Director Appointing Body. After deliberation, the Board of Trustees agreed with the draft without offering any particular opinion.

Bill No.2 involved the selection of two auditors to succeed the current members whose terms are ending. The bill was approved as drafted without objection.

Bill No.3 addressed the appointment of trustees (representatives of faculty/staff and parents), as stipulated to be elected by the Board of Trustees. The bill was approved as drafted without objection.

The Report Item 1) presented the business and financial reports during school year 2024-2025 approved by the Board of Directors.

Mr. Citrano presented results of the School Survey which is aligned to the CIS International Accreditation Standards in the Report Item 2). The results as a whole were

positive.

The appraisal of Head of School during 2024-2025 was reported to the Board of Trustees in the Report Item 3).

2. Second Board of Directors Meeting (13:00 – 14:30)

Number of Attendees: 9 directors (including 4 written resolutions)

Auditors: None (total number of auditors: 2)

Bill No.1 Appointment of Directors

Results of Deliberations

Bill No.1 concerned the appointment of directors for the next term by the Board of Directors, acting as the Director Appointing Body. The bill was approved as drafted without objection.

3. Third Board of Directors Meeting (14:40 – 15:00)

Number of Attendees: 11 directors (including 4 written resolutions)

Auditors: 1 auditor (total number of auditors: 2)

Bill No.1 Selection of the Chair of the Board

Bill No.2 Succession Order for Acting on Behalf of the Chair of the Board

Bill No.3 Schedule of Board of Trustees Meetings

Results of Deliberations

Bill No.1 concerned the selection of the Chair of the Board from among the directors. As a result of the deliberations, Mr. Kamogawa was elected as Chair of the Board. Bill No.2 concerned the advance designation of the succession order in the event that the Chair is unable to perform his or her duties. The bill was approved as drafted without objection.

Bill No.3 involved the agenda and schedule for the second meeting of the Board of Trustees for the 2025–2026 school year. The bill was approved as drafted without objection.

4. Schedule for Next Meetings

The next meetings of the Board of Directors and the Board of Trustees are scheduled to be held on Thursday, 25 September 2025, at the MIS Multi-purpose Hall.