

Summary of the Third Board of Trustees and Board of Directors Meetings for the 2022-2023 School Year

The Third Board of Trustees and Board of Directors meetings for the 2022-2023 school year were held on Monday, 12 December 2022.

The results of deliberations for the bills and report items of the both meetings are listed below.

1. The Meeting of Board of Trustees (15:30 – 16:30)

Number of Attendees: 18 trustees (total number of the trustees: 22)

Bill No.1 Partial Revision of the Salary Provisions for Full-Time Teaching Staff

Bill No.2 Partial Revision of the Salary Provisions for Non-Fixed Term Teaching Staff

Bill No.3 Partial Revision of the Salary Provisions for Full-Time Staff

Bill No.4 Partial Revision of the Rules of Employment for Part-Time Staff

Report (1) Results of Admission for April 2023

Report (2) Update on Progress of the 2022-2023 Development Plan and
Update on the CIS Preparatory Evaluation Visit

The Bill No. 1, 2, 3 and 4 were discussed and approved of revising extra allowances for overtime hours exceeded 60 hours described on MIS provisions and rules related to salary in accordance with the revised Labor Standard Acts.

The Report (1) provided the results of admission for April 2023 which had taken place in November 2022. In the Report (2), Mr. Citrano, the Head of School made presentations on the Updates on Progress of the 2022-2023 Development Plan and CIS Preparatory Evaluation Visit in November 2022. The above development plan and CIS evaluation have progressed positively.

2. The Meeting of the Board of Directors (15:30 – 16:30)

Number of Attendees:

9 directors (total number of the directors: 11)

2 Auditors (total number of the auditors: 2)

Bill No.1 Partial Revision of the Salary Provisions for Full-Time Teaching Staff

Bill No.2 Partial Revision of the Salary Provisions for Non-Fixed Term Teaching Staff

Bill No.3 Partial Revision of the Salary Provisions for Full-Time Staff

Bill No.4 Partial Revision of the Rules of Employment for Part-Time Staff

Bill No.5 Implementation of the Head of School Appraisal System

Report (1) Results of Admission for April 2023

Report (2) Update on Progress of the 2022-2023 Development Plan and
Update on the CIS Preparatory Evaluation Visit

The Bill No. 1, 2, 3 and 4 were discussed and approved of revising extra allowances for overtime hours exceeded 60 hours described on MIS provisions and rules related to salary in accordance with the revised Labor Standard Acts.

In the Bill No. 5, the Implementation of the Head of School Appraisal System was deliberated and approved.

The Report (1) provided the results of admission for April 2023 which had been held in November 2022. In the Report (2), Mr. Citrano, the Head of School made presentations on the Updates on Progress of the 2022-2023 Development Plan and CIS Preparatory Evaluation Visit in November 2022. The development plan and CIS evaluation mentioned above have progressed positively.

3. The next Board of Directors and Board of Trustees meetings are scheduled to be held on Monday, 13 March 2023 at the Multi-Purpose Hall in Makuhari International School.