

17 September 2021

Dear Prospective Parents,

I would like to take this opportunity to inform you that, on Saturday, October 23, Makuhari International School will be holding an Information Session in the MIS Gymnasium from 10:00am to 12:00pm. This Information Session will be for families of children interested in applying for admission to our Kindergarten or Elementary School for the 2022-2023 school year beginning in April 2022.

Makuhari International School Information Session

Date	Saturday, October 23, 2021
Times	10:00am – 12:00pm
Venue	Makuhari International School Gymnasium Please see the school website “About Our School” → “Location” page for directions to get to the school.
Parking	<u>NO</u> parking in the school parking lot is available. Please use public parking place near school if you come by car.

There will be a general presentation about the school which includes specific information about how the school operates. There will also be an opportunity for you to ask questions. Administrative staff will also be available to answer questions regarding admissions procedures and further matters.

We ask that you do not park in the school parking lot as we do not have enough parking space available. Please use public parking place near MIS and walk to the school. We appreciate your understanding in this matter.

Due to COVID-19 prevention, we will limit the number of people from each family. Please make sure to follow the directions below:

COVID-19 Preventions

1	Maximum <u>two people (two adults or one adult and one child) from each family</u> can attend the Information Session
2	Please do not come to the Information Session if you have any symptoms of COVID-19. Please call the school office (043-296-0277) if you cannot come to the session.
3	Please wear a mask at all times. You may not come into the school campus without a mask.
4	We will take all participants’ temperature at the front gate upon entry. If you have a fever of 37.5 °C or more, you will not be permitted on campus.
5	Participants will sanitize hands upon entry.
6	Please observe social distancing rules by maintaining a minimum of 1 meter between you and non-family members.

At this meeting, we would request that if children do attend, they are supervised by parents quietly at all times in the Gymnasium. Teachers will **not** be available to supervise children.

We would be very grateful if you could let us know once you have decided to attend by sending the attached '**Application Form for the Information Session**' by fax (043-296-0186) or email h.takeshita@mis.ed.jp by **Friday October 08**. Please note for those people attending the Information Session, enrollment documents will not be posted in advance, but will be given to you on Saturday, October 23.

If you are unable to attend the Information Session, but would like to have the enrollment documents sent by post, please send the attached '**Request for Enrollment Documents Form for April 2022**' by fax (043-296-0186) or email (h.takeshita@mis.ed.jp).

Document to be submitted

If you will attend the Information Session	Submit ' <u>Application Form for the Information Session</u> '
If you cannot attend the Information Session	Submit ' <u>Request for Enrollment Documents Form for April 2022</u> '
Submission Method	Fax (043-296-0186) or email h.takeshita@mis.ed.jp
Application Closes	Friday, October 08, 2021

Sincerely,

Trent Citrano
Head of School