

3-2-9 Wakaba, Mihama-Ku, Chiba-City, Chiba 261-0014
Tel: 043 296-0277 Fax: 043 296-0186
E-mail: info@mis.ed.jp Web: <http://www.mis.ed.jp>

October 1st 2010

Dear Prospective Parents,

I would like to take this opportunity to inform you that on October 23rd Makuhari International School will be holding an information session at the school between 10:00am and 12:00pm. This 'Information Session' will be for families of children interested in applying for admission to our Kindergarten or Elementary Schools for the 2011 – 2012 school year beginning in April 2011. This 'Information Session' may be of particular interest to families not only in Chiba, but further afield.

Date: October 23rd (Saturday)
Times: 10.00am - 12.00pm
Application close: October 15th
Venue: Makuhari International School Hall
Please see the school website for directions to get to the school

I shall be making a presentation about the school after which time there is the opportunity for you to ask questions. Some administration and teaching staff will also be available to answer questions regarding admissions procedures and any further educational matters.

At this meeting, we would request that if children do attend, they are supervised by parents quietly at all times. This includes if they are outside playing. Teachers will **not** be available to supervise children.

We anticipate that there may be parents who will have already decided to apply for their child to join Makuhari International School as well as some parents who are as yet undecided. All are very welcome. If you have friends and/or colleagues who are interested in attending, please let them know.

The office would be very grateful if you could let them know once you have decided to attend by sending the 'Application Form for the Information Session' by fax to the office by Friday 15th October. Please note for those people attending the information session, enrolment documents will not be posted in advance, but will be given to you on October 23rd. If you are unable to attend the information session, but would like to have the enrolment documents sent by post, please send the other form called 'Request for Enrolment Documents Form for April 2011' by fax. The office will send the documents to you after October 15th. Both of these forms are available on our website.

We ask that you do not park in the school parking lot as we do not have enough parking spaces available. The nearest public parking space from the school would be the supermarket called 'AEON'. It is within walking distance and it takes about 5 minutes from there to get to the school. We appreciate your understanding in this matter.

Regards,

P. Rogers
Head of School