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Friday September 30th 2012

Dear Prospective Parents,

I would like to take this opportunity to inform you that on October 22nd Makuhari International School will be holding an Information Session at the school between 10:00am and 12:00pm. This Information Session will be for families of children interested in applying for admission to our Kindergarten or Elementary Schools for the 2012 – 2013 school year beginning in April 2012. This Information Session may be of particular interest to families not only in Chiba, but further afield.

Date: October 22nd (Saturday)

Times: 10.00am - 12.00pm

Application close: October 14th (Friday)

Venue: Makuhari International School Hall

Please see the school website for directions to get to the school

I (Mr. Rogers) shall be making a general presentation about the school after which time the Elementary and Kindergarten Co-ordinators will give more specific information about how each section of the school operates. There is the opportunity for you to ask questions. Some administration staff will also be available to answer questions regarding admissions procedures and any further matters.

At this meeting, we would request that if children do attend, they are supervised by parents quietly at all times. This includes if they are outside playing. Teachers will **not** be available to supervise children.

We anticipate that there may be parents who will have already decided to apply for their child to join Makuhari International School as well as some parents who are as yet undecided. All are very welcome. If you have friends and/or colleagues who are interested in attending, please let them know.

The office would be very grateful if you could let them know once you have decided to attend by sending the 'Application Form for the Information Session' by fax to the office by Friday October 14th. Please note for those people attending the information session, enrolment documents will not be posted in advance, but will be given to you on October 22nd. If you are unable to attend the information session, but would like to have the enrolment documents sent by post, please send the other form called 'Request for Enrolment Documents Form for April 2012' by fax, which can soon be found on the school website. The office will send the documents to you after October 14th. Both of these forms are available on our website.

We ask that you do not park in the school parking lot as we do not have enough parking spaces available. The nearest public parking space from the school would be the supermarket called 'AEON'. It is within walking distance and it takes about 5 minutes from there to get to the school.

We appreciate your understanding in this matter.

Regards,

P. Rogers
Head of School